



Monday 31st October

Dear Parents and Carers

Parents' Evening – Tuesday 8th November/Wednesday 9th November

We will be holding our first parents' evening of the year over two days next week. This will be an opportunity to speak with your child's class teacher about the progress they are making in school and towards their personal IEP targets. It is also an opportunity for you to have any questions that you may have answered.

We appreciate that for many of you, travelling to Knaresborough for only a short meeting is tricky, so we are offering appointments both in school, but also virtually via Google Meet.

In order to help the planning for the evenings, we would be really grateful if you could complete the slip below before Friday 4 November, indicating whether or not you will be choosing to attend and stating your preferred date/time. Appointments will last approximately 10 minutes. Once the information is collated, we will confirm your appointment time.

As always, if there is anything further that we can do to help you then please do not hesitate to contact us.

Yours sincerely,

Lisa Frankland and Paul James
Interim Co-Headteachers

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Parents' Evening – Tuesday 8th and Wednesday 9th November

Name of child

Please circle options below:

- * I **will / will not** be able to attend the parents' evening.
- * I would like to attend on: **Tuesday 8th / Wednesday 9th**
- * I would like to attend: **in person (school) / virtually (Google Meet)**
- * I would like to visit between: **4:00-4:30 / 4.30-5.00 / 5.00-5.30 / 5:30-6:00**

Signed