



9<sup>th</sup> October 2020

Dear Parents and Carers,

I hope that you and everyone dear to you are well?

You will know that the safety of everyone is my priority and regular review of the school risk assessment is ongoing. Until now windows and doors have all been open now but as you can imagine this is beginning to cause discomfort for children and staff as the weather is turning colder. It is no longer possible to always have windows and doors open all the time as the children are beginning to feel the cold and I want to make sure that they are comfortable in school. One of the ways that you can help with this will be to send an extra jumper/cardigan for your child but I am aware that for some of our children this will make them uncomfortable and so there are days when we will have no choice but to close the windows/doors.

In this respect I have introduced an additional control measure for all staff to wear face coverings in communal areas to help mitigate against any potential spread should we have a confirmed case in school. We continue to be both diligent and robust with our practices to ensure that we have a COVID secure environment. You will of course have seen in the media that there is an increase generally in the transmission rates and so I wanted to reassure you that should we have confirmed case in school that I will work closely with the Department for Education, with Public Health England and with the Trust to ensure that we respond rapidly, safely and in the best interests of our community. Naturally this will incur some element of closure for parts of the school but we will endeavour to maintain provision for as many children as it is safe for us to do so.

Following on from our survey the majority of our communications will now be electronic (except where parents have opted otherwise).

As always should you have any questions/queries etc please do not hesitate to contact us at school. I want to protect the wellbeing of staff and support their workload so I would be grateful if you did not contact them late at night or at weekends. That being said I am mindful that you may have things that you need to ask during those time so please do feel free to contact me on [headteacher@forest.n-yorks.sch.uk](mailto:headteacher@forest.n-yorks.sch.uk) at any time and I will do my best to help you.

The collaboration between home and school has never been more important and I am enormously grateful for your continued support.

Yours sincerely,



Michelle Farr

Headteacher  
The Forest School